



**Name:** \_\_\_\_\_

**Department:** \_\_\_\_\_

	Yes	No	I need this knowledge at work (✓ or ✖)
1 I can create event macros (ie triggering code when opening a workbook)			
2 I can create User Defined Functions			
I can create user Forms Create a form Add controls including text boxes, comboboxes, checkboxes and command buttons Populate the controls with default data and controlling the type of information that can be input Understand and coding form events			
4 I can test code and trap errors using a generic error handler			
5 I can code the file system and other applications (Word/Outlook)			

Please list the top four most important topics that you'd like to address in your training session:

- 1 .....
- 2 .....
- 3 .....
- 4 .....